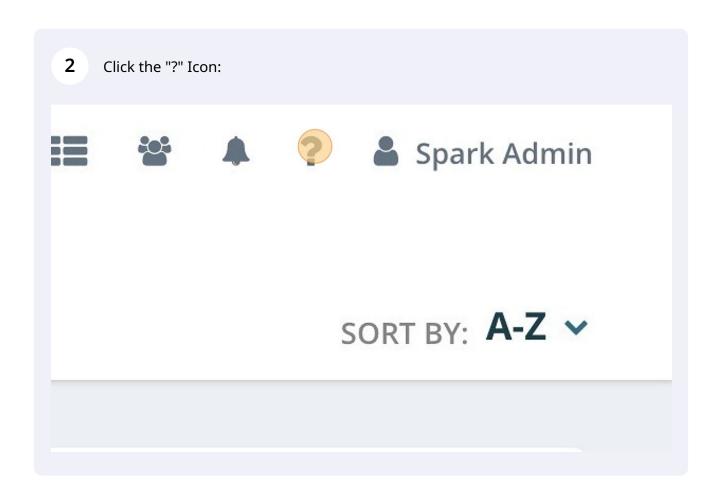


GO by Spark - How to access training videos & cheat sheets?

For training purposes, we have created training videos emphasizing in the main GO features to start your GO journey. To go in more detail in some of this steps, we have also created "How To" Cheat Sheets.

1 Navigate to your GO Software URL



3 Click any training video and the video will open in another tab.

Help Desk

Documents & Videos

- 1. GO TRAINING VIDEOS
 - 1. Overview GO Icons Video
 - 2. Canvas Training Video
 - 3. Feed Editor Training Video
 - 4. Libraries Training Video
 - 5. Template Manager Training Video
 - 6. Group Functionality Video
- 4 Click any cheat sheet and a PDF version will open in another tab.
 - 3. Feed Editor Training Video
 - 4. Libraries Training Video
 - 5. Template Manager Training Video
 - 6. Group Functionality Video
 - 2. CANVAS

How to add events on the canvas

How to add hours of operation on the canvas

How to edit and delete events on the canvas

3. LIBRARIES

How to add or edit venues on the Venue Library

How to add, delete, and edit staff from the Staff Library